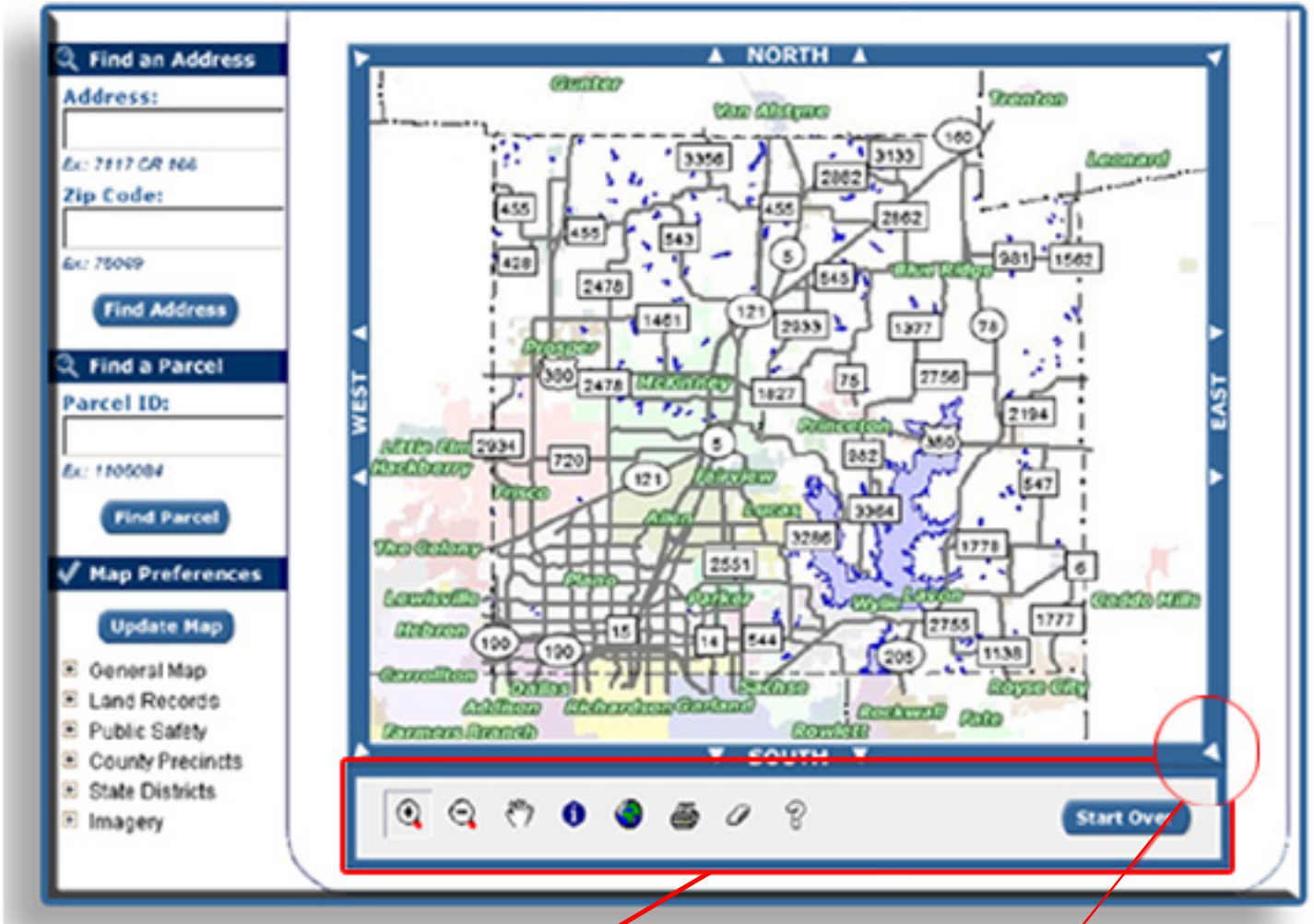


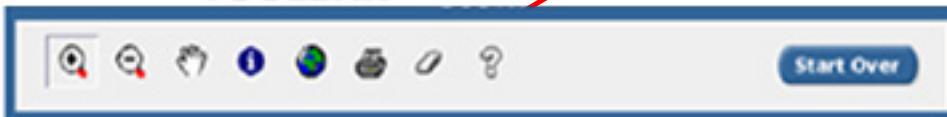


IT / GIS

Quick Help Guide



TOOLBAR



This is the "ZOOM IN" button. Click here and then draw a box on the map where you would like to zoom into. You can also just click on the area to zoom in by a pre-set factor.



This is the "ZOOM OUT" button. Click here and then draw a box on the map where you would like to zoom out from. The larger the box, the less you will zoom out. You can also just click on the area to zoom out by a certain factor.



Click here to pan within the map. Click the button, then click and hold on the map, dragging the window in the desired direction.



To find out more about a location, click the "identify" button and then click on the location. Results include parcel, city and elected official information.



To view the entire county, click the "world" symbol.



To print the map, click this symbol. It will open a new window that can be printed.



Click the "eraser" button to clear any identify results or "Find an Address"/"Find a Parcel" locations.



Click here for "Quick Help Guide".



"PAN BUTTONS" are located on the border surrounding the map window.

Click on one to pan the map window in that direction.



Click the "START OVER" button to start a fresh map.

**See next page
for Address,
Parcel, and
Map Preferences
Help.**

Find an Address, a Parcel and Map Preferences Help

Find an Address

Address:

Ex: 7117 CR 166

Zip Code:

Ex: 75069

Find Address

Find a Parcel

Parcel ID:

Ex: 1105084

Find Parcel

Map Preferences

Update Map

- ☐ General Map
- ☐ Land Records
- ☐ Public Safety
- ☐ County Precincts
- ☐ State Districts
- ☐ Imagery

Find an Address

Address:

Ex: 7117 CR 166

Zip Code:

Ex: 75069

Find Address

To find an address. Type in the street number and name in the "Address" box and then type in the zip code in the "Zip Code" box. Click on the "Find Address" button:

Find Address

Find a Parcel

Parcel ID:

Ex: 1105084

Find Parcel

To find a parcel. Type in the short parcel account number. Click on the "Find Parcel" button:

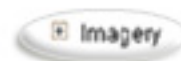
Find Parcel

Map Preferences

Update Map

- ☐ General Map
- ☐ Land Records
- ☐ Public Safety
- ☐ County Precincts
- ☐ State Districts
- ☒ Imagery

The "Layer List" includes folders of map layers.



When you click on a folder next to a subject area, the folder opens and reveals the map layers inside. In his example, the "Land Records" folder reveals the map layers: "Parcels" and "ISDs"

Map Preferences

Update Map

- ☒ General Map
- ☒ Land Records
- ☒ Public Safety
- ☒ County Precincts
- ☒ State Districts
- ☒ Imagery
- ☒ Aerial Images

Layers with empty check boxes are available to turn on, such as "ISDs". Layers with "grayed out" check boxes are not available at the current map scale, such as "Parcels." (You would need to zoom in closer to an area in order for this layer to become available.) To turn on a layer, simply click on the check box and then click the "Update Map" button:

Update Map

The Layer will appear on the map.